

CONFLICT OF INTEREST POLICY
State Historical Records Advisory Board
Of North Carolina

It is the policy of the State Historical Records Advisory Board of North Carolina (SHRAB) that its members shall avoid conflicts of interest and any conduct that may suggest the appearance of impropriety when exercising their responsibilities as members of the board.

No member of the SHRAB shall receive compensation from SHRAB funds, except as reimbursement for justified expenses incurred in the fulfillment of board obligations, including normal expenses for travel, subsistence, and other services rendered as agreed upon by the board and in accordance with all applicable federal and state statutes and rules regulating such matters.

In no event shall board members or members of their families directly or indirectly benefit from grant or regrant disbursements of funds from the SHRAB, except as would occur if members or their respective institutions were normal recipients of such funds.

In the evaluation and review of grant applications emanating from North Carolina, board members employed by or connected to institutions making such applications shall recuse themselves from the evaluation and review process.

No consultative contract for services shall be awarded to a board member or a relative of a member. [For the interpretation of this policy, a "relative" is considered as follows: husband-wife, mother-father, mother-in-law, father-in-law, son-daughter, daughter-in-law, brothers-sisters, son-in-law, uncle-aunt, and first cousins.]

In order to avoid all conflicts of interest and appearance of impropriety, all board members of the State Historical Records Advisory Board shall be informed of and agree to this policy at the commencement of their respective terms, and compliance with this policy shall be a matter of periodic review by the full board.