DOC Search Instructions: Mitchell Will Index

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Question 1: How can I find the Mitchell Will Index?

- 1. Go to https://archives.ncdcr.gov/doc/search-doc
- 2. Click on the link for "Show advanced search options"

» Search Catalog » Search DOC



Figure 1 - A screenshot of DOC's basic search screen with a red circle around "Show advanced search option."

- 3. Type "Mitchell Will Index" into the Title search field.
- 4. Click the search button or press enter.
- 5. The Mitchell Will Index with be the only result.

County Records (1)	To redo a search, be sure to click the	e Clear button f	irst, or your query may not find l	nits.
	Reset			Search
Creator Type				
Person (1)	Record ID: (Search for Exact Match ID)			
Record Begin	Title:	Mitchel	I Will Index	
Date	Subjects:			
1600 - 1699 (1)	Land Grants:			
Record End	Creator:			٩
1000 1000 (1)	Format:			~
1900 - 1999 (1)	Records between dates:	From	MM/DD/YYYY	
Level		through		
Record Group		onrougn		
(1)				Sort: by Relevance
	1 results		1	View: Detail View
	Mitchell Will Index			
	Creator Entity: Mitchell, Thorn Record ID: 5200 This information is from the vol includes materials that are in th	uton W. umes NORT ne State Arc	TH CAROLINA WILLS A T hives of North Carolina's h	1665 - 1900 estator Index, 1665-1900. It oldings and those that are retained
	in the Clerk of Court's office for	the countie	S	

Figure 2- Screenshot of the advance search for "Mitchell Will Index" in the Title field and showing a single result.

Question 2: How do I search the Mitchell Will Index?

- 1. Follow the instructions for Question 1.
- 2. Once you reach step 5 ("The Mitchell Will Index with be the only result"), click on the link for the child records under Mitchell Will Index.

	NUCULUS DUMUUT UULUS.	r i Om	רו דו עס וייויי				
Level		through	MM/DD/YYYY				
Record Group (1)			1	Sort: by Relevance			
	Tresuits		-				
	Mitchell Will Index						
	Creator Entity: Mitchell, Thornton W.			1665 - 1900			
	Record ID: 5200						
	This information is from the volumes NORTH CAROLINA WILLS A Testator Index, 1665-1900. It						
	includes materials that are in the State Archives of North Carolina's holdings and those that are retained						
	in the <u>Clerk of</u> Court's office	for the counties	S				
	108 child records						

Figure 3 A screenshot of the same result as in Figure 2, but with "108 child records" circled in red.

3. Locate the county you want to search in the results list. You can do that by scrolling through the results, or by typing the county name in the search bar and clicking on the magnifying glass or pressing enter.

2009

» Search Catalog » Search DOC

Series Home | Parent Record Level ID: recordgrp-105200

Repository **Record Series and Collections** State Archives of North Carolina (1) Find: buncombe Q Clear Show advanced search options Collection Sort: by Relevance County Records 1 View: Detail View 1 results (1) **Buncombe County Creator Type** Creator Entity: Unknown Other (1) Record ID: 5200.13

 Record Begin
 518 child records

 Date
 Parent Records:

 Mitchell Will Index

Figure 4 - Screenshot of a search for Buncombe County within the Mitchell Will Index.

4. Click on the child records for the county.



Figure 5- Screenshot of the entry for the Buncombe County materials within the Mitchell Will Index, with a red circle around 518 child records.

5. In the search box, type the name you want to search for and click on the magnifying glass or hit enter on the keyboard.

Series Home | Parent Record Level ID: series-42365

Repository	Record Se	ries and Collections			
State Archives of North Carolina (8)	Find: Smith			Q CI	ear
	Show advanced sea	arch options			
Collection			Sort:	by Relevance	~
County Records (8)	8 results	1	View:	Detail View	~
Creator Type	Smith, Owen				1881
Other (8)	Record ID: 5200 13 4	10WN 133			1001
	Recorded Copy Refere	rence: WB-B/252 (WB = WillBook)			
Record Begin Date	Original: AR (The origi Location where will wa	jinal will is in the North Carolina State Archives, I as filed and probated: Buncombe County	Raleigh.)		
1800 - 1899 (8)	Mitchell Will Index	Buncombe County			
Record End Date	Smith, Owen Creator Entity: Unkno	iown			1881
1800 - 1899 (8)	Record ID: 5200.13.4 Recorded Copy Refere	434 rence: 027 WB-2/131 (WB = WillBook)			
	Original: 027 AR (The original will is in the North Carolina State Archives, Raleigh.) Location where will was probated: Buncombe County				
	Location where will wa Parent Records:	as filed: Columbus			

Figure 6 - Screenshot of a search for "Smith" within the Buncombe County part of the Mitchell Will Index.

6. Scroll through the results. Select an entry to view by clicking on the link for the name in the results.