

Traveling Archivist Program General Information

What is TAP? The TAP travels to your institution bringing some preservation supplies, performs a collections assessment, discusses your procedures and practices, and offers practical recommendations for best practices in the preservation of and access to the special collections held in your repository. The TAP is sponsored by the State Archives of North Carolina.

Who is Eligible? All North Carolina repositories whose archival collections document North Carolina history and culture and whose collections are accessible to the public may apply. Repositories can include historical and genealogical societies; public libraries; the archives of colleges, hospitals, and other organizations; historic houses and sites, museums; and other publically-accessible institutions that hold archival materials. TAP does not provide assistance to institutions that house solely objects or artifacts.

How Do I Apply? Applications for the TAP program are solicited annually; the application is available on the website of the State Archives of North Carolina only at those times.

How Does the Process Work? Once applications are received, they are evaluated and you receive a letter admitting you to the program. Our traveling archivist will contact you to survey your specific needs, set up a time for the TAP visit and let you know what to expect.

What is My Responsibility? Institutions selected for site visits from the Traveling Archivist must agree to complete a follow-up evaluation intended to measure the effectiveness of the program and agree to help promote the work of the TAP in their local communities.

Who Do I Contact With Questions?

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