The General Correspondence for 1991 consists of letters, memoranda, reports, and other enclosures sent to the Governor, and his official responses to that correspondence. The incoming correspondence has a routing sheet attached, which provides a summary of the correspondence and its assignment to a topics file. These topics were chosen by the Governor’s Correspondence Unit, and are arranged in alphabetical order by subject and then alphabetical by correspondent within the file. This record series is divided into sub-series consisting of State Agencies, Federal Agencies, Special Category, and Governor’s Office topics. Important topics for 1991 include banks, industry, military, prisons, education, taxes, the environment, roads, and Desert Storm.

Box 1  Administration, Dept. of
       Computer
       Executive Program
       Human Relations
       Indians
       Intern
       Minority
       Minority Business
       Parking
       Patches
       Policy
       Property
       Property/Name
       Purchasing and Contract
       State Car
       State Goals and Policies
       Telecom
       Veterans
       Classification
       Direct Deposit
       EEO
       Exempt Position
       Holiday/King
Insure St Emp
Intern
Job Request

**Box 2**
Merit Pay
Minority
Parking
Salary/Complaint
Salary Increase
State Employee
Advisory Budget
**Agriculture, Dept. of**
Agriculture
Animal
Fair/State
Farmer/Dairy
Food
Pesticide
Tobacco
Audit
**Commerce, Dept. of**
ABC
Banks
Credit Union

**Box 3**
Economic Development
Economic Development/Meeting
Energy
Energy/Award
Energy/Overcharge
ESC (Employment Security Commission)
ESC/Report
ESC/Unemployment
Film
Industry A-Z

**Box 4**
Industry/Award
Industry/Meeting
Mission
SPA
SPA/Wilmington
Technology
Tourism
Trade Mission
Utilities
Crime Control And Public Safety
Crime
Crime/Report
Crime/Victims
Drinking Age
EM/Disaster
Fire Arms
Military
Military/Airspace
Militia
Missing Children
National Guard
Peace Officer
SHP/Citation
SHP/Trooper

Box 5  Correction, Dept. of
Clemency
Death Penalty
Extradition
Inmates
Inmate/Legal
Jail
Pardon
Parole
Prison

Cultural Resources, Dept. of
Bicentennial
Cultural Art
Genealogy
Historical
Historic/Site
Library
Museum
Symphony

Deferred Compensation

Box 6  Education
Bus/Driver
Bus/Safety
Educ/General
Educ/Arts Program
Educ/At Home
Educ/Audit
Educ/Award
Educ/Basic
Educ/Book
Educ/Budget A-F

**Box 7**
Educ/Budget, G-S

**Box 8**
Educ/Budget, T-Z
Educ/Bus
Educ/Business
Educ/Bus Driver
Educ/Career Ladder
Educ/Choice
Educ/Civil Rights
Educ/Community Colleges
Educ/Complaint
Educ/Corporal Punishment
Educ/Driver
Educ/Dropout
Educ/Drugs
Educ/Esc
Educ/Foreign Language
Educ/Funds

**Box 9**
Educ/General
Educ/Gov Center
Educ/Gov School
Educ/Grant
Educ/Handicap
Educ/Head Start
Educ/High Ed
Educ/Honor
Educ/Info
Educ/Legislation
Educ/Literacy
Educ/Loan
Educ/Meeting
Educ/Merger
Educ/Problem
Educ/Program

**Box 10**
Educ/Report
Educ/Request
Educ/Salary
Educ/SAT
Educ/Scholarship
Educ/Science
Educ/Science Camp
Educ/Sex
Educ/Sports
Educ/Suggestion
Educ/Summitt
Educ/Survey
Educ/Teacher
Educ/Teacher Aid
Educ/Tuition
Educ/Tuition Grant
Educ/UNCF
Educ/Voc
Educ/Workforce

**Ethics**

**Human Resources, Dept. of**

Aging
Blind/Deaf
DFS/Day Care
DFS/Day Care/Spank
DFS/Foster Care

**Box 11**

DFS/Nursing Home
DSS/Abortion A-Z
DSS/Acceptance
DSS/Child Abuse
DSS/Child/Custody
DSS/Child/Support
DSS/Disability
DSS/Food Stamps
DSS/Teen Pregnancy
DSS/Welfare
Handicap

**Box 12**

Medicaid
Medicaid/Funds
Medicare, A-V

**Box 13**

Medicare, W-Z
Mental Health
Mental Health/Broughton
Mental Health/Cherry
Mental Health/Dorothea Dix
Mental Health/Group Homes
Mental Health/Willie M Nurses
Substance Abuse/Alcohol
Substance Abuse/Drugs
Social Services
Vital Statistics
Voc/Rehab
Youth Services

**Insurance, Dept. of**
Building Code Council
Insurance

**EHNR**
Coastal Area Management
CAMA
CAMA/Beach Access
CAMA/Erosion
Dam
Dredging
Environment
Env/Landfill
Env/Low Level

**Box 14**
Env/Off Shore A-Z
Env/Pollution
Env/Sewage
Env/Solid/Hazardous
Fisheries
Health
Health/Care
Health/Funds

**Box 15**
Health/Problems
Land, A-Z
Lighthouse
Maps, A-D

**Box 16**
Maps, E-Mc

**Box 17**
Maps, M-V

**Box 18**
Maps, W-Z
Mining
Oregon Inlet
Parks
Permit A-Z
Quarry
Recycle
Rural Development
Waste
Box 19  Waste/Hazardous A-O

Box 20  Waste/Hazardous P-Z
       Waste/Landfill
       Water
       Water/Boat Ramp
       Water/Boating
       Water/Clean
       Water/Clean/Air
       Water/New River
       Water/Pigeon River
       Water/VA Beach
       Water/Waste
       Wildlife
       Zoo

Box 21  Treasurer
       Bonds
       Retirement
       Revenue, Dept. of
       Tax/Complaint
       Tax/Food
       Tax/Form
       Tax/Funds
       Tax/Gas

Box 22  Tax/Income
       Tax/Information
       Tax/Inheritance
       Tax/Intangibles
       Tax/Property
       Tax/Reform
       Tax/Refund
       Tax/Retirees A-Z
       Tax/Sales
       Tax/Tobacco
       Tax/Views
       Transportation, Dept. of
       Road A-D

Box 23  Road, E-Z
       Road Planting Program
       Road/Trees

Box 24  Adopt-A-Highway
       Air/Port
Air/Travel
Bicycle
Bicycle/Tours
Bridge Bridge Name
Driver/Drunk
Ferry Operations
License Agency

Box 25
License/Driver
License/Liability
License/Plate
Litter
Rail
Rail/Task Force
Rest Area
Safe Roads
Safety
Safety/Boat
Safety/Health
Safety/Highway
Safety/Inspection
Safety/Report
Safety/Roads
Safety/Seat Belt
Safety/Speed Limit
Sign
Signal Light
TIP (Transportation Improvement Program)
Titles
Welcome Center

Box 26
Federal Government
ARC (Appalachian Regional Commission)
ARC/Funds
Army Engineers
Coast Guard
CSG (Council of State Governments)
CSG/Dues
CSG/meeting
CSG/Survey
CSPA (Council of State Policy and Planning Agencies)
Commerce
Commerce/Census
Commerce/Report
Congress/OTA
EPA (Environmental Protection Agency)
EPA/Agreement
EPA/Superfund
FEMA (Federal Emergency Management Agency)
FERC (Federal Energy Regulatory Commission)
Foreign Affairs
Foreign Relations
Funds

Box 27
Grant
Grant/Agreement
Grant/Alcohol
Grant/CDBG (Community Development Block Grant)
Grant/CSBG (Community Services Block Grant)
Grant/Homeless
Grant-in-Aid
GSA (General Services Administration)
GSA/Surplus
HHS (Health and Human Services)
HHS/Energy
HHS/Funds
HHS/Grant
HHS/Head Start
HHS/Report
HUD (Housing and Urban Development)
HUD/Grant
ICC (Interstate Commerce Commission)
ICC/CSX
ICC/Rail
Interior
Interior/Forest
Interior/Funds
Interior/Grant
Interior/OCS
Interior/PILT (Payment In Lieu of Taxes)
IOCC (Interstate Oil & Gas Compact Commission)
Justice
Justice/Immigration
Labor
Labor/Audit
Labor/JTPA (Job Training Partnership Act)
Labor/JTPA/Award
Labor/OSHA (Occupational Safety & Health Administration)
Labor/Report
Labor/Workforce
NASA
NGA (National Governor’s Association)
Box 28

NGA/Award
NGA/Budget
NGA/Committee
NGA/Designee
NGA/Dues
NGA/Education
NGA/Invite
NGA/Meeting
NGA/Policy
NGA/Report
NGA/Seminar
NGA/Survey
NGA/Winter Meeting
Nuclear
OMB (Office of Management & Budget)
Postal Service
Stamp
RGA (Republican Governor’s Association)
RNC (Republican National Committee)
Savings Bond
SBA (Small Business Administration)
SBA/Award
SBA/Meeting
SGA (Southern Governor’s Association)
SGA/Meeting
SGA/Policy
SGA/Report
SGPB (Southern Growth Policies Board)
SGPB/Meeting
Social Security
SREB (Southern Regional Education Board)
SSEB (Southern States Energies Board)
Stamp
Trade
Trade/Agreement
Trade/Europe
Trade/Export
Trade/Fair
Trade/Imports
Trade/Japan
Trade/Mission
TVA (Tennessee Valley Authority)
UMTA (Urban Mass Transportation Administration)
USDA (US Dept. of Agriculture)
Visa
White House (empty folder)
Box 29  **Governor**
Anniversary A-Z
Appointment
Appointment/No
Apology
Autograph
Awards
Birthday A-J

Box 30  Birthday K-Z
Book
Budget A-H

Box 31  Budget J-Z
Calendar
Christmas
Commencement
Commend

Box 32  Congratulations
Donations
Executive Order
Flags A-Z
Furnishings
Get Well
Gifts
Honorary Degree

Box 33  Governor/Salary
Greetings
Inaugural (empty folder)
Interview
Invite A-Z
Invite/President
Jimmy Green
Mansion
Membership
Nomination
Office Appt
Page
Pen
Photograph
Pin
Poem
Box 34  Politics
Portrait
Prayer
Press Conference
Proclamation
Recipe
Recommend

Box 35  Recommend/Board
Recommend/Job
Recommend/Judge
Release
Request A-Z
Request/Ad
Request/Answers
Request/Auction
Request/Band
Request/Book
Request/Info
Request/Item

Box 36  Request/Letter A-Z
Request/Photo
Request/Recognition
Request/Signature
Resignation
Scout/Eagle

Box 37  Scout/Girl
Signature
Sorry Miss You
Speech
State of the State
Support
Sympathy
Tape
Thanks A-K

Box 38  Thanks L-Z
Town Meeting
Valentine
Veto Power
Volunteer
Wedding
Welcome
Western Residence
Box 39  
**Special**
Accreditation
Agreement
Animal
Annexation
Announcement
Bond Issue
Bond Issue/Prison
Celebration NC, A-Z
Civil Rights
Claim
Complaint
Constitution

Box 40  
Desert Storm A-R

Box 41  
Desert Storm S-Z
Directory
Dues
Election
Freeze

Box 42  
General Assembly
Hearings
Help
Heroism
Homeless
Hunger
Information
Invention
Investigate
Judge
KAB (Keep America Beautiful)
Laws
Legal Matter

Box 43  
Legal System
Legislation
Lottery
Magazine
Mailing List
Map
Meeting
Meeting/Congress (empty)
Newspaper
Operation Lifesaver
Opinion
Publication
Questionnaire

**Box 44**
- Racing
- Reapportionment
- Records
- Report A-Z
- Resolution
- Robeson County
- Rulemaking

**Box 45**
- Services Offered A-Z
- Sports
- Sports/NFL
- Sports/Olympic
- Sports/State Games (empty)
- Suggestion
- Summons (empty)
- Survey

**Box 46**
- Telephone
- Television
- United Way
- Views A-Z
- Vista A-Z

**Box 47**
- Education/Budget