The General Correspondence for 1985 consists of letters, memoranda, reports, and other enclosures sent to the Governor, and his official responses to that correspondence. The incoming correspondence has a routing sheet attached, which provides a summary of the correspondence and its assignment to a topics file. These topics were chosen by the Governor’s Correspondence Unit, and are arranged in alphabetical order by subject and then alphabetical by correspondent within the file. This record series is divided into sub-series consisting of State Agencies, Federal Agencies, Special Category, and Governor’s Office topics. Important topics for 1985 include education, legislation, roads, and taxes.

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