

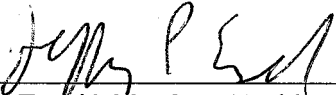
**Local Health Department
Records Retention Schedule Amendment**

Amending the records retention and disposition schedule for County Tax Administration published
September 7, 2007.

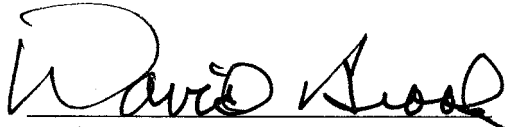
STANDARD 19. PATIENT CLINICAL RECORDS

Amending item 10 **Tuberculosis Records** as shown on substitute page 88.

APPROVAL RECOMMENDED

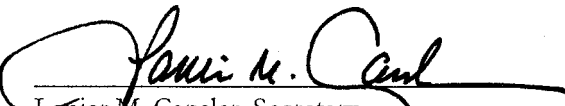


Jeffrey P. Engel M.D., State Health Director
DHHS, Division of Public Health

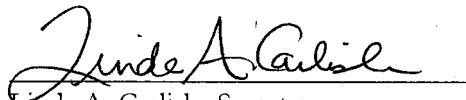


David Brook, Director
Division of Historical Resources

APPROVED



Lanier M. Cansler, Secretary
Department of Health and Human Services



Linda A. Carlisle, Secretary
Department of Cultural Resources

ACKNOWLEDGED (AGREED TO COMPLY)

Local Health Department, Director

Chairman, Local Health Department Board

November 30, 2009

County/Region

ITEM #	STANDARD-19. PATIENT CLINICAL RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
10.	<p>TUBERCULOSIS RECORDS Patient clinical records for patients with tuberculosis (TB). File also includes summaries of treatment, x-rays, culture results, and other related records.</p>	<p>a) Negative Test: Destroy in office after 1 year.</p> <p>b) TB Infection (no disease): Retain interpretation of most recent x-ray films, TB Drug Record if treated, and HIV test results if tested for the life of the patient. Destroy x-ray films 10 years from date of last service.</p> <p>c) TB Disease: Retain summary of treatment, most recent x-ray films including interpretations, TB Drug Record, HIV test results if tested, most recent mycobacterium tuberculosis culture result with susceptibilities, and hospital discharge summaries, if any for life of patient. Destroy all but the most recent x-ray films 10 years from date of last service.</p> <p>d) Destroy all records and x-ray films upon death of patient or when patient reaches 90 years of age, and for either event, 10 years have elapsed since date of last service.</p>	10 NCAC 46. 0214
11.	<p>X-RAY FILMS Films and digital radiological imagery used for clinical diagnostic purposes.</p> <p>See also MAMMOGRAMS, item 5, page 86 and TUBERCULOSIS RECORDS, item 10, page 88.</p>	<p>a) Adult Patients: Destroy in office 10 years from date of last service.*</p> <p>b) Pediatric Patients: Destroy in office when individual reaches 28 years of age and has not received services within the last 10 years.*</p> <p>c) Deceased Patients: Destroy in office 10 years from date of last service.</p>	

* See AUDITS, LITIGATION AND OTHER OFFICIAL ACTIONS, page ix.

¹ See "DHHS Records Retention and Disposition Schedule for Grants." This document is published semiannually by DHHS Controller's Office.