

Spring 2025 Internships

Title: Podcast Intern

Section: Special Collections Section, Outreach and Development

Description: Connecting the Docs is currently in its fifth season. In this internship, the intern will help the Podcast Team conduct research in collections for the planned episodes of Season 6 as well as assist with writing and recording at least two episodes for the season. If the intern has an interest in audio editing, they will have the opportunity to edit audio for both seasons 5 and 6, as well. Major tasks involved: Researching in the State Archives' collections to find items to highlight in podcast episodes (which requires in-person work); writing scripts for episodes in conjunction with the Podcast Team; participating in the recording of at least two episodes of Connecting the Docs (may require on-site work), including at least one episode where the intern takes project lead; and editing audio for publication (if the intern has an interest and/or experience in this area).

Seeking an undergraduate or graduate student in communications, mass media, history, social sciences, or any other field where research skills are emphasized. Candidates with experience or interest in audio engineering are welcome.

Estimated hours: 10-20 hours/week

Able to work remotely? Hybrid

Title: America 250 Records Description Intern

Section: Records Description Unit, Government Records Section

Description: In preparation for the commemoration of the 250th Anniversary of the United States of America in 2026, the State Archives of North Carolina is working on increasing access to records from the early years of the country as well as increasing visibility of people of color and women in those records. This intern will continue that work by researching enslaved persons and their labor, documented in one of the largest state agency collections, the Treasurer's and Comptroller's Papers. Last summer, an intern created a collection guide to point researchers towards documents that discuss enslaved persons across three series of this record group. This guide includes an index of enslaved persons by name found in these records. In some cases, these records may constitute the only recorded mention of the names of enslaved individuals in official records. The intern will expand upon this collection guide to cover additional series in the record group, including, but not limited to, Internal Improvements and Ports. This internship will require the intern to examine records on site at the State Archives as well as remotely through digital collections. Additionally, the intern will conduct original research relating to enslaved persons or enslaved labor documented in the Treasurer's and Comptroller's Papers. They will consult with primary sources as well as secondary sources held by the State Archives and by the State Library. The intern will use this research to assist with SANC's outreach programming, with an expectation of developing blog posts related to this project.

Seeking a graduate student in Library/Information Science, Public History, or History preferred.

Estimated hours: 15 hours/week

Able to work remotely? hybrid

Title: County Records Processing Intern

Section: Records Description Unit, Government Records Section

Description: Intern will work with the Records Description Unit on a variety of county records projects as a processing assistant. These projects will provide an introduction to working with a variety of local records, including court records and estate records. These projects include processing Alamance County divorce records and civil actions, barcoding legacy county records, creating container lists for county estates records, and appraising and processing Davie County estate records. Interns will serve as a processing assistant to the Records Description Unit and learn how to organize and arrange archival materials and how to maintain intellectual control over government records. Additionally, the intern will assist with SANC's outreach programming, with an expectation of developing at least one blog post and/or social media post related to their internship.

Major tasks involve: Processing Alamance County Divorce Records and Civil Actions Papers; appraising and processing Davie County Estates Records; creating container lists of legacy county estate records; barcoding and collecting data on legacy county records; participating in other outreach activities, such as blogging and creating social media posts.

Seeking a graduate student in Library/Information Science, Public History, or History preferred.

Estimated hours: 15 hours/week

Able to work remotely? no