

## Fall 2023 Internships

**Title:** Oral History Intern

**Section:** Oral History, Special Collections Section

**Description:** This internship will be heavily based in processing the African American Oral History Project of Greensboro. The intern will assist the oral historian in the collection, arrangement, and description of this collection as well as processing these oral histories. Other tasks include: Logging and transcribing oral histories; scheduling and conducting interviews including making sure the equipment is functioning during the interview along with asking follow-up questions; participating in social media outreach and podcasting to highlight the oral history collection; and assisting with all other oral history related work. Seeking someone with a bachelor's degree in public history or similar, minimum; working toward a master's degree preferred. The position would require students to work with digital access, transcription, indexing, and potentially interview individuals for new oral history projects. Some oral history experience preferred.

**Estimated hours:** 10-20 hours/week

**Able to work remotely?** Yes

**Title:** Conscious Description Intern

**Section:** Records Description Unit, Government Records Section

**Description:** Work with the Records Description Unit to survey legacy descriptions in state agency record groups for conscious description issues. The intern will conduct case studies for legacy description by reviewing existing finding aids and catalog descriptions; noting any areas in need of reparative or conscious description review; and proposing revisions in line with a conscious and inclusive approach to archival description.

Seeking a graduate student – either in Library/Information Science, Public History, or History with some public history coursework

**Estimated hours:** 10-15 hours/week

**Able to work remotely?** Hybrid (remote/in-person)

**Title:** Digitization and Online Programming Intern

**Section:** Digital Access Branch, Digital Services Section

**Description:** “On This Day” posts on social media are a great way to engage with our followers, but it’s not always easy to quickly tie them back to our collections. In this project, the intern will conduct research online and in-person to identify specific items in the collections at the State Archives that can be used to accompany pre-written “This Day in North Carolina History” posts on social media. They will summarize their findings into a guide providing us with a rich body of evergreen posts than can be used for years to come. Tasks include: Performing online research using the North Carolina Digital Collections, the State Archives’ multiple Flickr accounts, and the State Archives’ catalog, DOC, to identify specific records related to these posts, conducting research at the State Archives using collections that are not available online, scanning found records and creating accurate citations

Seeking an undergraduate or graduate student in history, public history, museum studies, or library science.

**Estimated hours:** 10-15 hours/week

**Able to work remotely?** Hybrid (remote/in-person)